



The Episcopal Church of St. John the Baptist

Post Office Box 441 / 307 Federal Street
Milton, Delaware 19968

www.saintjohnsmilton.org



Vestry meeting, January 18, 2017

Vestry members present:

Gary Lawrik (18), Louise Frey (17), Sharon Lamando (18), Barney Lane (18), Michael McNamara (19). Additionally, Father Tom and Tom Sombar were present. Jerry Hudson (17) and Alex Donnan (17) were not present.

The meeting was called to order by Gary Lawrik at 7:00 PM.

Father Tom opened the meeting with an inspirational prayer.

Review of the minutes of the December meeting

Gary Lawrik asked if there were any additions or corrections to the minutes.

Sharon Lamando motioned that minutes be approved. Michael McNamara seconded the motion. The motion was unanimously approved.

Treasurer's Report

Tom Sombar distributed a copy of the financials to each person. Good month, he was pleased with the total revenue of the year. The music fund grand has been received. By January we should have \$10,000.00 for the Capital campaign so that we will collect matching funds. \$700.00 transferred to the outreach account. The tenant in the rental property paid for two months rent which would cover the back rent due for 2016. The rent due for January is still owed. Tom will bring it to the attention of the tenant. Citizens Bank is still charging a service charge each month. No action has been taken by the bank to remove the charges. Twenty five pledges have been received totaling \$35,000.00. Sharon Lamando motioned that the treasurer's report be approved as submitted. Michael McNamara seconded the motion. The motion was unanimously approved.

Pastor's comments

Father Tom submitted a copy of his report to each member. During December all of the homebound parishioners were visited. Each received a card and a poinsetta.

Correspondence

Letter from Judy Gregory dated November 2, 2016 concerning the Capital Campaign loan of \$60,000.00. The seconded installment for the work on the siding was paid to Carney Construction leaving \$9250.00 remaining. The punch list items have not been completed by the contractor.

Committee Reports

Property

Michael McNamara reported that Alex met with Wertz Fireplace and Roofing and they will give an estimate on the stainless steel insert on the fireplace. Michael met a representative from After Hours (heating unit installed seven years ago) to convert it a propane furnace. No estimates have been received.

Michael will contact the energy man to see if appointments can be made for a review of the heat loss. Electrician will be contacted for the necessary work to be completed in the Parish Hall and Sanctuary.

Service Bulletin/Worship Book/Web page and Facebook

Chris Myers was not present to report.

Acolytes, Music and Worship

No report.

Outreach

Louise Frey received a thank you card from Celeste which was signed by all the recipients of the Christmas gifts collected from the parishioners for the families in need. Louise sent checks to Camp Arrowhead (\$100.00) and the Way Home (\$250.00). She also received a \$25.00 donation from Judy Baker. Father Tom inquired about the checks to the Barton Family and Camp Arrowhead. Tom mailed the check to Camp Arrowhead on Tuesday. He will send a check to the Barton family.

Alter Guild

Barney Lane had no comment. Doris and Chris researching the purchase of oil candles to use instead of wax candles.

Sunday School

Jill Malloy was not present to report.

Publicity & Literature

Father Tom asked that we appoint Douglas Marshall-Steele as the chairman of Publicity & Literature.

Social Committee

Coffee hour teams are doing well. Denise Cunningham (visitor) enjoyed the services and the coffee hour.

Old Business

Historic Tax Credit

Sharon Lamando reported that she talked with Joan Larave and she sent an application for us to submit. It is very extensive. Sharon is asking the Milton Historical Society for help. Joan Larave recommended

that we apply in April. Douglas Marshall-Steele and Scott Kresge have photos needed for the application. Gary also has pictures of "before and after" of the floors in the Sanctuary.

Wharton Street property

The Trustees from the Diocese wants us to evaluate the future use of the property. It is currently being used for parking. Sharon Lamando suggested we use it for social gatherings. Church attendance is steadily increasing and overflow parking is needed.

Father Tom asked to share with the vestry his vision for values of the congregation. He prepared a paper with his values and wanted us to review and perhaps adopt his values as a congregation. This will be addressed at the next vestry meeting.

New Business

2017 Budget Review and Approval

Tom Sombar reviewed the 2017 budget as presented last month. Discussion followed concerning the yellow page advertising, and it was decided that our contract be terminated. Michael McNamara motioned to delete the Xmedia contract as soon as possible. Louise Frey seconded the motion. The motion was unanimously approved. Louise Frey motioned that we accept the 2017 as amended. Sharon Lamando seconded the motion. The motion was unanimously approved.

Goals for 2017

This will be discussed at the next meeting. Father Tom distributed his thoughts for review by each vestry member. This will be a starting point for next month's discussion.

We are on the member list for WBOC for cancellations.

Sharon Lamando motioned that the meeting be adjourned. Louise Frey seconded the motion.

The motion was unanimously approved. The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Margot Lawrik

The next meeting will be Wednesday, February 15, 2017