



The Episcopal Church of St. John the Baptist
Post Office Box 441 / 307 Federal Street
Milton, Delaware 19968



www.stjohnthebaptistmilton.org

Vestry Minutes for The Episcopal Church of St. John the Baptist
December 19, 2018

Present: Sharon Lamando, Father Tom White, Clara Escobar, Jim Swago, Ted Palmer, Jill Malloy, Mike McNamara, Anne Pratt, Tom Sombar, Jerry Hudson and Scott Kresge.

Meeting was called to order by Senior Warden Sharon Lamando at 7:00 pm.

Opening Prayer was given by Father Tom.

Review and Acceptance of November minutes: Motion was made by Mike McNamara to accept November minutes and seconded by Clara Escobar. All were in favor.

Treasurer's Report: Tom Sombar delivered the treasurer's report. Still showing a small deficit. Tom explained what an acceptance was and that he had paid our share. There was some discussion in regards to some issues with the rental house. Mike will follow up. A preliminary budget for 2019 was presented. Motion was made by Jerry Hudson to accept treasurer's report and seconded by Mike McNamara. All were in favor.

Priest's Comments: Father Tom spoke of how December has been an exciting month starting with the Lessons and Carols. He expounded on the success of the choir. He spoke of the morning and evening prayer services and while attendance was light it was still benefited by all. Deacon Paula and Father Tom did home visits to our home bound and other visits.

Correspondence: Sharon read a letter in regards to the Stockings for Soldiers, the week after Thanksgiving over 1400 boxes weighing over 45,000 pounds were mailed to over 45 locations. The boxes contained 10,000 individually named stockings to remind the soldiers they are remembered. A second letter was read thanking us for our support with this project. A thank you letter from the food pantry was read as well. 118 families received a turkey with all the trimmings along with their normal weekly bags of food. 477 total hungry mouths were fed.

Committee Reports

Worship/Music: Scott reported on the speakers. Scott reached out to his contacts and met with J&K for installation. Scott had an anonymous donation of \$10,000 to pay for the entire speaker installation. Work will begin shortly. Tom Sombar said a \$1600 check was received for choir robes. Father Tom said during Lessons and Carols we received \$271 in offering which all went toward the choir robe fund. Adding that to the \$1600 pays for the amount needed for the robes.

Sunday School and Youth Ministry: Jill reported the kids made Thanksgiving Banks and presented them to Clara last Sunday for the Outreach Committee. They had their Christmas Party last Sunday which included watching the movie The Star and they received their Christmas presents that day as well. There will be no Sunday School December 30 th .

Outreach: Clara reported on a busy month. The cookie walk total was \$1125.80. Expenditures so far from the cookie walk was \$300 which are all things that are reusable. Clear total was \$825.00. Purchased 3 coats for children. Gave an extra \$200 to the food pantry in both November and December. The angel tree consisted of 9 food baskets and bought toys for 3 families as well as a few add-ons. Expenditures were \$293.38 for the 9 baskets and \$690.66 for toys and clothes for children. Clara received \$70 handed to her to go toward the baskets and toys and will be deposited. Father Tom said 3 vehicles filled to the brim were delivered to HOB. Clara noted Harry and David donated 9 bags of soup mix.

Fellowship/Kitchen Teams: Jill reported the 2019 kitchen team schedule is out. She thanked Rob Freeman for starting a new team. Jill reported that Anne and Daintry came up with the idea of changing pot luck Sunday to Birthday Sunday and only serve the birthday cake along with the usual beverages.

Parish Communications: Father Tom asked who had seen Deacon Paula's video. They will be published the 2nd and 4th Thursday. He commented that they are well done and everyone should view it and the future videos. Once the holidays are past the goals are parking lot signs, updated directory and the sign in front of the church. Father Tom thinks a new mat at the side door be replaced but will bring up for discussion at a later date.

Property: Mike reported the shed is in place. He thanked Keith Fleming and Charlie Jones for helping him move everything from the old shed into the new one. There is still plenty of space for storage in the new shed. The chairs have been placed into the shed and out of the parish hall. The rental home will be addressed in the spring. Earl Grimes will come and give a price for power washing, repairs and painting. Sharon will reach out to Roland Simms about a time line on removing the old shed. Father Tom asked about lattice around the bottom of the shed and Jerry will take care of that.

Long Range Planning: Jerry reported he will get Matt Dotterer up here after the holidays to finalize plans for the new bathroom. He said Doris Schirmer approached him about making a closet behind the new bathroom. Scott said there was a need to clean out all closets and storage space before any decisions are made for construction. Jerry spoke of adding cabinets along the side wall. There are potential areas for additional storage. Discussion will follow once we clean out what we already have. Jerry also mentioned that in the future we should get a plumber into the kitchen to have it re-plumbed and perhaps install in 2 household dishwashers as well as upgrade the cabinets and countertops.

Church Security and Safety: Mike reported he had a first aid course last week that Celeste taught. It was about an hour and everyone that attended were satisfied. Celeste gave us a CPR mask and a bottle of aspirin. It's on the top of the first aid kit in the kitchen. Jerry suggested if we offered a certified CPR Certification class the church could charge people to attend and possibly make a little money for the church.

In-Reach Ministry: No report.

Old Business

Security/Side Door: Mike will contact the locksmith he has used in the past to inquire about adding a panic bar to the existing door for an emergency exit. Anne spoke of how she discovered the front doors were unlocked and open. The inside door was also open. Clara said she knows as usher she has locked the front doors but then as she is leaving she has seen people coming out the front after she knows she locked. Jill said she would email the kitchen leads that checking the doors before they leave will be added to their duties. Anne reported someone had parked in front of her garage on Sunday and was unable to attend her family's Christmas luncheon. Sharon will announce in church to not park in the alley behind the church.

Audit: Tom said there were some questions and he has directed the auditor to Clara and Jill for questions regarding outreach and minutes.

New Business

Resolution to add James Swago's signature to the Church bank account: Motion for a resolution to add Jim's name and removal of Louise's to the bank account was made by Mike McNamara and seconded by Ted Palmer. All were in favor.

Purchase of Choir Robes: Father Tom reported the choir members will be measured and showed a picture of how the robe will look. Since the money for the robes has been donated there is no need to motion payment of the robes.

Feedback from the congregation: Anne suggested the Christmas wreaths be kept up through January or until they are no longer green that are on the front door. Father Tom discussed getting a nativity for our church for next year.

Yearly and Special Meeting Minutes: Sharon asked for a motion to approve the minutes from the annual meeting and the special meeting held on December 2, 2018. Motion was made by Jerry Hudson and seconded by Mike McNamara. All were in favor.

Sharon thanked Ted and Jill for stepping up and answering the call to serve on the vestry. Installation will be December 30th of the new vestry.

Motion to Adjourn: Motion to adjourn was made by Jerry Hudson and seconded by Scott Kresge. All were in favor. Meeting was adjourned at 8:30 pm. Next meeting is scheduled for January 16, 2019 at 7:00 pm.

Respectfully submitted by Jill Malloy, Clerk of the Vestry