



**The Episcopal Church of St. John the Baptist**  
Post Office Box 441 / 307 Federal Street  
Milton, Delaware 19968



[www.stjohnthebaptistmilton.org](http://www.stjohnthebaptistmilton.org)

**Vestry Minutes for The Episcopal Church of St. John the Baptist**  
**May 20, 2021 – Zoom Meeting**

**Present:** Jill Malloy, Sharon Lamando, Clara Escobar, Bel Gwiazdowski, Rob Konnyu, Scott Kresge, Jean Skocypec, and Ed Stout.

**Absent:** Fr. Tom White and Tom Sombar.

**Meeting was called to order** by Senior Warden Jill Malloy at 7:00 pm.

**Opening Prayer** was given by Jill.

**Acceptance of April Meeting Minutes:**

A motion was made by Sharon to accept the April meeting minutes. Clara seconded the motion, and all were in favor.

**Treasurer's Report –**

Ed reported that he sent out the packet of financial information ahead of time and asked if anyone had any questions. There were no questions.

Bel made a motion to accept the Treasurer's Report subject to audit. Clara seconded the motion, and all were in favor.

**Committee Reports**

**Property**

Sharon gave the property report. The north side of the church had a lot of mold and was dirty, and it was pressured washed. Sharon reported that it was done for \$86. On June 9<sup>th</sup> there will be an HVAC inspection by SABRS on all the units at the church. She called Active Pest Control regarding the wasps in the Sanctuary, and they feel that it is just the queens looking to make a nest. They said to keep an eye on it and if we see any more and to let them know. So far neither Jean nor Scott has seen any at all in weeks.

**Parish Administration**

Scott reported that we have produced 78 Services since COVID-19 lockdown and streamed them all. This Sunday we will start the "hybrid" services and he stated that he has transitioned the cameras and there were new camera angles that were used during last week's livestream to accommodate the people that will now be present in the pews. The final changes have begun this week with moving one of the cameras to the back to get a full Sanctuary shot for the processional and recessional hymns. Most scenes

will still be concentrated on the Chancel with different angles being used from the three cameras up front.

### **Outreach**

Clara reported on outreach. The committee made a little over \$1,300 on the yard sale. They are thinking of changing the way they do it next year. They are thinking of closing off the parking lot and renting tables out to people and may even start this for the fall town-wide yard sale. They would also have a small section for sale items and baked goods to make some extra money for the committee. They think it is too much work to do the entire thing themselves as we have in the past and getting volunteers has become more difficult.

Camp Arrowhead has been booked already for months. This year's capacity was reduced to about 50%. Their funds are low and there are kids on the waitlist that need funding. The committee is thinking about funding 2 kids for a 5-day overnight stay like they did last time which would cost \$1,230 for the two. Clara is planning on having an outreach meeting and make a decision on this.

### **Youth Ministry**

Jill reported that they are winding down the Sunday School online lessons. All the final lessons have been taped and Scott will edit and upload to the website. The last session will be a zoom class on June 6<sup>th</sup> to finish out the school year. This will include Jill, Fr. Tom, and Rob leading the lesson. If things go well and continue to progress, she is thinking about having a picnic in our lot on Wharton Street for the children. She doesn't see us being able to have the God's Buddies Program this summer.

### **Music/Worship**

Fr. Tom called and gave his report to Jill to deliver to the vestry. The Bishop is leaving it up to the clergy and the vestry regarding the mask ruling of the CDC and the Governor. Fr. Tom feels we should stick to the guidelines we have agreed to, and everyone should be masked for at least the next three Sundays. Three-foot distancing and singing with masks will be in the updated guidelines. These same guidelines will be used for Shirley's Memorial Service as well on June 5<sup>th</sup>.

### **Bylaws Subcommittee**

Scott, the subcommittee chair, reported that the Bylaws Subcommittee, which consisted of Bel, Robert, and Sharon met via zoom and they reviewed the entire bylaws. They then sent out the digitally altered document for the vestry to review prior to the meeting. Any information that they are proposing to be deleted has a ~~strike through~~ over it and additional information is in **red**. Scott reported that Fr. Tom has not given any feedback to him and he will ask Fr. Tom if there is anything he would like to suggest, and if there is, Scott will email those to the vestry prior to the June meeting. If we can be in agreement prior to the next meeting, then the changes can be officially read into the minutes and the vestry can vote to adopt the changes as proposed by the subcommittee.

## **Old Business**

### **Sidewalk/Steps –**

Jill reported that just prior to the meeting she emailed out the quote from the mason for the sidewalk repair ordered by the town of Milton. As part of the Treasurer's report packet the quote for the steps of the rental house was sent out. For the steps it would cost \$600 plus permits and fees. For the sidewalk

it will be \$7,489 plus permits and fees. She didn't know if we needed to get separate permits for each or could do it with one. The town is requiring the curb to be replaced so the mason would need to hire a flag crew at about \$400 per day. We need to get a second quote, so Sharon will type up what needs to be done and get a second quote for exactly the same thing so that the quotes will be based on the same requirements and we can directly compare them. The mason was shocked that the town of Milton failed the patch job that Jerry did earlier.

**Name Plaque for Memorial Garden –**

Jill reported the engraved plaques for Barney and Shirley are done. Jerry took them to Chardon Jewelers in Georgetown. Jill has given Jerry a blank one for Douglas to be done as well now.

**Shirley Lane Memorial Service –**

Fr. Tom let Jill know that he had been in contact with Shirley's son, Craig, to let him know about the changed guidelines of three feet distancing, which increases the capacity for the Memorial Service and there is singing allowed with masks. Fr. Tom reported that Rob will dig the holes and Fr. Tom will purchase a post hole digger for the church to be used going forward in the memorial garden since the church themselves does not own one.

**Exterminator –**

Sharon reported on this in her property report.

**New Business**

**2018 Year End Review Bill –**

Jill reported that we received a bill from an accounting firm that was supposed to do the year-end review for 2018. We never have received the review itself and over the past year we have not had any responses to communication made with them. This was the first bill received and it had a 90 day past due notice and fee. The vestry as a whole feels we should not be paying for a product not received. Jill will talk to Fr. Tom regarding steps going forward.

**Rental House –**

The vestry discussed the status of the rental house and the amount of rent the church charges. Currently she pays \$1,350 a month and it hasn't been increased for 2 years. The vestry discussed the state of the house and tenant and decided that we increase the monthly rent to \$1,400 effective September when the new lease is presented.

At 8:17 p.m. a motion was made by Sharon to adjourn the meeting. Clara seconded the motion, and all were in agreement.

**Next Vestry Meeting – Wednesday, June 16, 2021, 7:00 via zoom**

Respectfully submitted by Scott Kresge, Clerk of the Vestry.