



**The Episcopal Church of St. John the Baptist**  
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[www.stjohnthebaptistmilton.org](http://www.stjohnthebaptistmilton.org)

**Vestry Minutes for The Episcopal Church of St John the Baptist**

**May 20, 2020 – Zoom Meeting**

**Present:** Jill Malloy, Sharon Lamando, Father Tom White, Scott Kresge, Jean Skocypec, Ted Palmer, Claire Escobar, Ed Stout, and Mark Owen

Meeting was called to order by Senior Warden Jill Malloy at 7:05 pm.

Father Tom announced that Shirley Lane passed away. He asked that we keep her family, including Jill in our thoughts and prayers.

Opening Prayer was given by Father Tom.

**Acceptance of January Minutes:** Motion was made by Sharon to accept January minutes. All were in favor.

**Treasurer's Report:** Ed reported on the treasurer's report that was sent to the vestry prior to the meeting. He further reported there were no questions prior to the meeting so he went through the report with the vestry on the call. Jill pointed out that the electric bill has gone down approximately \$300 since Scott adjusted the thermostat. She further stated that this proves that the utility bills increase quite a bit with hall usage from other organizations and clubs. Mark asked about the May rental payment and why it was recorded on the report. Ed reported that her original check bounced, and he has received a new check and he further notified her she will be responsible for the late fee in accordance to the rental contract. (Copies attached) Motion was made by Sharon to accept treasurer's report and seconded by Clara. All were in favor.

**Priest Comments:** Father Tom reported

**COMMITTEE REPORTS**

Jill reported that she has no report for Youth Ministry or Kitchen teams at this time.

**Property:** Sharon reported on behalf of Mike McNamara.

Jobs completed include a clogged drain and water leak in the line that goes to the outside spigot.

Jobs pending include a telephone line that goes from the pole to the house has become a safety issue as it has come detached. Verizon has been notified and will fix this. The tenant has reported two doorknobs broken on bedroom doors. Theo, while cleaning weeds away from the house with a pressure washer, noticed a hole next to the house. This is a problem which Mike and Theo can fix this. On May 16<sup>th</sup>, the house was power washed, and the bill will be sent to the church. Also, the front of the church was power wash and the total is \$360. Mike would like to have both HVAC systems checked by SABRS. The tenant has inquired as to when the yearly walk through will be scheduled and was notified that it will not take place until it is safe to do so.

Future jobs. The brick walkway around the rental property as well as the brick wall along side of Prettyman, need to be power washed. Sharon reported that Earl will do this around June 1<sup>st</sup>. To power

wash and to paint the peak at the entrance of the church (at the recommendation of Father Tom) will cost approximately \$600.

Sharon is reporting that the scraping and painting of the house will be approximately \$10,000. This is due to the equipment needed to complete the job will include a cherry picker. Jill recommended we put this out to bid because of the cost.

Mike identified that the screens on the porch are not in great shape. He further recommended that we not replace them while the current tenant is in the house but wanted to make the vestry aware of the condition.

When the exterminator came to the church, they identified/noticed in the basement there may be support issues with the beams supporting the floor. Mike took pictures to report to Sharon who reported to Jill, who asked Jerry to look. Jerry seems to feel there is not an issue at this time and feels that if we start doing work or raising of the floor there may be more of an issue moving forward. The vestry agreed.

**Outreach:** Jean sent a detailed report prior to the vestry meeting. Clara also reported that Outreach will be starting up the Sandwich Thursday program and will figure out a day and how to publish this event.

**Youth Ministry:** Jill is doing a Sunday School lesson every Sunday for the kids. Sunday School will proceed into the summer months. Scott has reported that Jill's videos have been noticed on the Diocese level and one may be featured in the upcoming weeks.

#### **Old Business:**

**Stained Glass:** Mark has not had a chance to talk with Jerry.

**Dogfish Dash:** Sharon reported they are hopeful but unsure if they will have the race this year. She further reported they a new race route that will be used and will not impact St. John the Baptist.

**Hall usage:** At this time, this is on hold.

**Locks / Keys:** Sharon reported the locksmith came to fix the lock in the sanctuary. Before new contracts for hall usage, Organizations and clubs will be required to agree to new key use as part of their contract. Jill mentioned the 'Sunday school door' needs to be replaced because of a large gap that is between the door and the door jam. Locks to all doors will be re-keyed.

**Online Banking:** Accounts are linked, and we are getting credits for online donations. Scott reported there is a Facebook donation button that is pending. This will enable people to donate through Facebook without charging a fee.

**Father Tom Report:** Father Tom reported that we were the first parish that requested the \$2,000 given from the Bishop. Judi Gregory requested this money be separated with another account. Father Tom reported there were three important take away points from the Clergy call on Tuesday. First, the Bishop pointed out that the Governor's preference is that churches continue to worship electronically. Second, the governor is making no adjustments to physical distancing, which is now 10 feet. Third, and the most significant, according to Father Tom, the Bishop emphasized that any parish that is being served by any Rector over 65 years old may not lead worship. This is due to the restriction of worshipers who are in an at-risk category, including those who are 65 years and older. The bishop feels strongly that it would be inappropriate for a Rector who is included in the at-risk category to lead this worship when we are asking parishioners in this similar category to stay home. These parishes are to continue live-streaming worship. Father Tom announced that the Bishop has called on Mark to be part of the task force to assist with the re-opening of the churches. The Bishop will be hosting a live worship service for diocese wide on the feast of the holy trinity, June 7<sup>th</sup> at 11am. Father Tom asked if we would like to participate with this worship service. All were supportive.

Father Tom also advised that all meeting, no matter the number of attendants, will be via Zoom. This is according to the Bishop.

Scott and Jill have measured out for 6 feet distancing that we would only be able to allow 22 people to worship.

Father Tom is asking the vestry, as leaders, to become creative and think of ways to be further connected. One suggestion that Father Tom had would be a Zoom meeting for the Shepard groups.

Father Tom reported that he was given a memorial gift for Isabelle McGinnis for \$5,000. Father Tom thought this was an opportunity to improve our Live-Streaming system. Scott was asked to come up with a proposal, which submitted by Fr. Tom to the vestry just before the meeting. Father Tom suggested we have time to review Scott's proposal and meet again to vote on this proposal.

Jill asked if we table this until next meeting or a special meeting. Clara suggested we have a meeting sooner than our next vestry meeting to vote on this proposal. Jill suggested we meet in two weeks and we can discuss any paint proposals for the rental property at that time.

**Motion to Adjourn:** Sharon made a motion to adjourn. Ted seconded the motion. All were in favor.

Next meeting will be held Wednesday, June 17, 2020 at 7:00pm.

Respectfully submitted by Mark Owen, Clerk of the Vestry.