



The Episcopal Church of St. John the Baptist
Post Office Box 441 / 307 Federal Street
Milton, Delaware 19968



www.saintjohnsmilton.org

The Episcopal Church of St. John the Baptist
Vestry meeting, January 17, 2018

Vestry members present:

Barney Lane (18), Michael McNamara (19), Jerry Hudson (19), Scott Kresge (20), Clara Escobar (20), and Sharon Lamando (18), were present. Gary Lawrik (19) was absent. Additionally, Father Tom, Tom Sombar, Anne Pratt, and Margot Lawrik were present.

The meeting was called to order by Father Tom at 7:00 PM.

Father Tom opened the meeting with an inspirational prayer asking that the wisdom, guidance and power. As leaders of the St. John's community, fill us with your living spirit that we might embody your love and reflect your life to our members with our words and deeds. May all we discuss this night be pleasing in your sight and keeping with your will and advance your ministries.

Review of the minutes of the December meeting

Scott Kresge motioned that the minutes be accepted as written. Sharon Lamando seconded the motion. The motion was unanimously approved.

Treasurer's Report

Tom Sombar presented the Treasurer's report. He reported that the receipts from the pledges were strong. Payments from the rental house are two months in arrears. The budget for 2018 was presented. Jerry Hudson motioned that the report be approved as submitted. Michael McNamara seconded the motion. The motion was unanimously approved.

Pastor's comments

No report.

Correspondence

There was no significant correspondence.

Committee Reports

Worship and Music

Sharon Lamando reported on the committee meeting from January 14, 2018. A special celebratory meal for June 24, 2018 will be planned. Weekly worship service should be limited to 1 hour, 15 minutes. We should limit announcements to only items not in the bulletin. Father Tom to indicate peace time has concluded by

coming to center in front of the altar. The next meeting of the Worship and Music committee is on March 11, 2018.

Sunday School and Youth Ministry

No report from Jill Malloy. Jerry Hudson asked if a new oven could be purchased. The current oven is not sufficient for our use.

Outreach

Clara reported that she would like to recruit new members for the Outreach committee. An announcement will be placed in the bulletin.

Fellowship

Margot Lawrik reported that there are vacancies on the Kitchen teams.

Parish Communications

Father Tom reported that announcements for the weekly bulletin should be submitted on Monday. A committee meeting will be held the last Sunday in January or the first Sunday in February. Father Tom suggested that on special occasions that the services be recorded.

Property

Michael McNamara reported that the trim on the outside of the rental house needs painting and that power washing is also necessary. The back porch door is leaking and windows need caulking. There are potholes in the parking lot that need to be filled. There was discussion concerning the "basements" under the church and the steps leading to them.

Long Range Planning

No report from Jerry Hudson. A committee meeting will be planned in the near future. A plan for an additional bathroom is needed.

Landscape

No report.

Old Business

Church Safety and Evacuation Procedures

Michael McNamara reported that a floor plan of the church and parish hall is needed for the Fire Department. An evacuation plan is also needed. There are no fire/smoke detectors in the building. There are no "Exit signs" in either building. There have been no inspections by the Fire Marshall. Michael motioned to establish a "Safe Church" at St. John's. Jerry Hudson seconded the motion. The motion was unanimously approved.

Memorial Book

Barney Lane reported that there has been an announcement in the bulletin for the past three weeks and only one additional donation has been noted. The Memorial Book will be placed in a more visible location.

New Business

New Oven

Jerry Hudson motioned that a new oven for the kitchen be purchased (not to exceed \$2000.00). Sharon Lamando seconded the motion. The motion was unanimously approved.

In-reach Ministry

Father Tom shared that he has a vision this new ministry and will recruit a person or couple to begin the formation of this ministry.

Liquid Candles

Sharon Lamando requested that oil-filled candles be purchased. This will eliminate the possibility of candle wax spilling on the carpet or pew cushions. She suggested that perhaps members of the congregation would like to donate to this purchase. Clara Escobar motioned that we purchase 19 candles at the current sale price. Scott Kresge seconded the motion. The motion was unanimously approved.

Outside Sign

Sharon Lamando would like to resign from "outside sign" duty. A new person will be needed. Sharon will place this request in the bulletin.

Election of Senior and Junior Wardens for 2018

Scott Kresge nominated Sharon Lamando for the position of Senior Warden. Jerry Hudson motioned that Sharon Lamando be elected as Senior Warden. Clara Escobar seconded the motion. The motion was unanimously approved. Jerry Hudson nominated Michael McNamara for the position of Junior Warden. Clara Escobar seconded the motion. The motion was unanimously approved.

Budget for 2018

After review of the budget Jerry Hudson motioned that the budget as proposed be approved. Sharon Lamando seconded the motion. The motion was unanimously approved.

Michael McNamara motioned that the meeting be adjourned. Sharon Lamando seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:15 PM.

Respectfully submitted,
Margot Lawrik

**The next meeting will be Wednesday, February 21,
2018**