



**The Episcopal Church of St. John the Baptist**  
Post Office Box 441 / 307 Federal Street  
Milton, Delaware 19968



[www.stjohnthebaptistmilton.org](http://www.stjohnthebaptistmilton.org)

Vestry Minutes for the Episcopal Church of St. John the Baptist

May 15, 2019

Present: Sharon Lamando, Father Tom White, Scott Kresge, Ted Palmer, Jerry Hudson, Clara Escobar, Mike McNamara, Tom Sombar and Jill Malloy.

Meeting was called to order at 7:00 pm by Senior Warden, Sharon Lamando.

Opening prayer was given by Father Tom.

**Review and Acceptance of April Minutes:** Mike made a motion to accept April's minutes and seconded by Jerry. All were in favor.

**Treasurer's Report:** Tom handed out his report. Tom did see a service charge on the account that has never been there. He will be reaching out to the bank to see why all of a sudden there is a surcharge. Father Tom suggested someone look at the insurance coverage the church is carrying. Ted pointed out differences in insurance fees. Sharon will look into it especially if we need a rider for the windows. Tom will look to see if he has copies of the policies. Mike also brought up the shed and contents should be included in the ins policy. Motion was made by Ted to accept the treasurer's report and seconded by Mike. All were in favor.

**Priest's Comments:** Father Tom spoke of the wonderful Easter we experienced. 132 is the final count which is an increase of 40 from last year. Father Tom credited some of the attendance to the ad that was placed in the local paper on 3 separate printings for the Episcopal Churches Easter services. He felt the Easter services went well and thanked Deacon Paula for the help she gave during holy week. He reported on the homebound visits. He told an Easter lily to the 4 of them as well as the sacrament. Father Tom reported of Barney's fall and that he was in PAM in Dover and that should be coming home soon. The Bishop is convening clergy on May 16<sup>th</sup>. The Walking in Faith videos are very popular and the next meet up is tomorrow night. Father Tom thanked Scott for all he does for the Invite, Welcome, Connect project. Father Tom thanked Clara for being there for Barney and Shirley.

**Correspondence:** None

### **Committee Reports**

**Worship/Music:** Scott reported the speakers are functioning perfectly. Father Tom thanked Scott and Jerry for all they did to make the speaker project a success. Scott said he can get different programs for the organ and he has purchased the harpsicord program and donated it to the church. It will showcase how diverse the organ can sound.

**Sunday School/Youth Ministry:** Jill reported June 2<sup>nd</sup> would be last day of Sunday School. She and Rob will get together to get God's Buddies planned.

**Outreach:** Clara reported she had an upcoming meeting so they can get the Sandwich Thursday program up and running. Clara said the yard sale did well and thanked Jean and her husband. Outreach is going well.

**Fellowship/Kitchen Teams:** Jill reported teams are going well. It was decided we would have a spring luncheon on Sunday. All hands on deck for the preparation. Sharon said we were working on a picnic as well. Mike reported on the latest trip to BJ's. Mike suggested if we used our actual dishes we could save money. Father Tom said while he agrees with Mike's suggestion he said it would probably be better if we had dishwasher in place. Jill did say if the recycling goes out in the plastic bag then it becomes trash. Father Tom asked why there was a bag in there. Scott said people do not always rinse containers they are throwing in the recycling can and it becomes dirty and smelly.

**Parish Communications:** None

**Property:** Mike started his report on the water line. A few weeks ago he asked for the town to test the water. Greg Wingo came out from the town and said we had been getting free water. He said we had to have a water meter. Jerry said he thinks we get a bill that is just for the minimum of 10,000 gallons. Jerry said when the town switched over to remote read meters and for some reason one was never installed here. Mike got prices for meter installation but we first have to purchase the meter from the town which is \$950. Sherman's price was \$2696 to run the pipe from the curb to the cellar. That's for meter installation only. Clendaniel's was \$2800 and he said it included the water pit. Jerry asked if it was the pit and meter or just the pit. It was decided it was without the meter. Jerry asked if that included a new water line which it will be included so that should solve the water issues the church has been experiencing. The water is being tested. Father Tom inquired if we could have a dishwasher once the water pressure is fixed. Jerry said it is possible but we may want to have more than 1 dishwasher in the kitchen in order to accommodate everything. Mike then reported on the hot water heater. The pilot is going out about once a week. Mike contacted 2 people for the tank less hot water system. One from East Coast and Charles Moon to include 2 bathrooms, 2 sinks and a possibility of a dishwasher was needed. His bill was \$4400. It has to be on its own circuit and change the propane feed. A kink was pointed out to Mike in the gas line which will have to be straightened out. Mike suggested when the electrician is here perhaps we could include several outlets for a light and a sump pump. Charles Moon has not given a quote on the tank less water heater as yet. Jerry suggested to use the building fund monies to pay for this project. Conversation went to installing a sump pump in the basement. Tabled to next month.

**Second Bathroom Project:** Jerry contacted Dean Malloy so they can start on Saturday morning. Jerry has emailed Keith Fleming letting him know they were starting the project. The Lowes delivery was delivered to Goshen church instead of ours. Jerry inspected what was delivered and all but the drywall or plywood seem to be ok. Those items need to be returned, replaced. Doug Moubrey is willing to help get the needed supplies to the church. Jerry anticipates having the bathroom boxed in on Saturday.

**Church Security and Safety:** No report

**In Reach Ministry:** No report

**Parish Hall Renovations:** No report

**Old Business**

**Long Range Plans for Future Projects:** Sharon reported the bathroom is top of the list. Jerry said he said he thought at some point the kitchen will have to be looked at especially if we wanted a dishwasher installed. Jerry also said painting is going to be a necessity since with the bathroom going in it will not match. Jill said it had been discussed at the parish hall renovations committee. She asked if we could go to the habitat store on Rt. 9, to look for new cabinets since it would be cheaper. Ted and Jerry both agreed it would be worth to go see what they had when we were ready. Jerry wants the entire bathroom done before the plumber comes in since they will be able to come up through the floor and do it all at one time.

**New Business**

Sharon requested a motion for purchasing the trench and water meter. Mike asked \$4000 be approved. Father Tom said he thought he should ask for up to \$4500. Mike made a motion for \$4500 for the installation of a new water line including a water meter and pit. Jill seconded. All were in favor. Sharon said if Mike had any left over to go ahead and get the sump pump.

**Guidelines for outreach, in reach assistance to those in need:** Sharon said a parishioner needed funds for a medical reason. She was in a lot of pain and asked if the church could loan her the money for a medical procedure. Sharon asked if this fell under Outreach or In reach. Jerry said if it was a member of the congregation it's in reach. Sharon asked if funds should have been taken out the regular operating expenses since this is a new program. Scott said in the past Outreach has been used for parishioners. Scott said he felt we should help our own and we would help someone on the outside. Father Tom spoke of possibly renaming the Outreach Committee. Sharon suggested Clara could discuss with her committee. Scott said a lot of the members of the committee are on vestry but by going outside the committee to the vestry you are leaving members of your committee out of the decision process. They should have a say as well. Scott didn't want anyone on the committee to feel slighted.

**Discussion of UCC rental of the church:** Jerry had asked this to be put on the agenda. When we had the cleanup they had things spread all over the back corner as well as food/drinks were sometimes missing. Jerry said he has concerns over how our building is being treated especially with the amount of money we have invested into it. UCC uses the back corner back by Sunday School. Jill reported Amanda Johnson was donating a piece of wooded furniture that is 8' long when school is out for the summer and when that comes into the building the book cases will need to be gone. UCC took over one of the bookcases but with them leaving the building UCC will not be able to use the new piece of furniture since it will be designated for Sunday School. Ted asked if we had a written agreement or lease telling them their responsibilities to the church. Jill asked if they have been paying the same amount from the beginning of their use. Jerry said we were not covering our expenses. UCC pays very little. Decision was made to look into raising their rent and drawing up an agreement/lease for UCC. The stamp club and women's club still meet here. Father Tom said he thought there should be a sub-committee that would draw up agreements. Ted, Tom, Sharon, Mike and Jill will help put together agreement/lease for the people using the hall.

**Feedback from Congregation:** None

**Moved into Executive Session**

**Motion to Adjourn:** Ted made a motion to adjourn and was seconded by Mike. All were in favor. Next vestry meeting is June 19, 2019.

Respectfully submitted by Jill Malloy, Clerk of the Vestry.