



The Episcopal Church of St. John the Baptist
Post Office Box 441 / 307 Federal Street
Milton, Delaware 19968



www.saintjohnsmilton.org

Vestry Minutes for The Episcopal Church of St. John the Baptist

June 20, 2018

Present: Sharon Lamando, Scott Kresge, Mike McNamara, Jerry Hudson, Barney Lane, Anne Pratt, Tom Sombar, Clara Escobar, Father Tom White and Jill Malloy. Paula Waite attended the meeting for a short while.

Meeting was called to order by Senior Warden Sharon Lamando at 7:30 following a presentation by the co-organists of an upgrade for the organ.

Opening Prayer was given by Father Tom White.

Review and Acceptance of May minutes: Motion was made by Scott Kresge to accept May minutes and seconded by Mike McNamara. All were in favor.

Treasurer's Report for the month of May given by Tom Sombar. Motion was made by Jerry Hudson and seconded by Mike McNamara. All were in favor.

Priest Comments: Father Tom spoke of two baptisms recently. Amanda Johnson and Willow DiMichele are our newest members of our church family. He reported on visits to our homebound, sick parishioners, grievance support to our parishioners. Father Tom spoke of the honor to attend and be a presenter for Paula Waite's ordination. Father Tom and Paula are working together to bring her onboard starting July 1st. Father Tom turned over the floor to Paula. Paula spoke on her duties for our parish and her role with us. She will be here on the 3rd and 5th Sunday of the month since she continues as chaplain at Beebe.

Correspondence: None

Committee Reports

Worship/Music: Sharon reported when they met, Scott and Brenda demonstrated the organ update. Still need to survey the congregation to see what talent is out there, so encouragement could be given. In September there will be a choir. During the summer there will be duets and trios. Working on additional Pentecost hangings.

Sunday School/Youth Ministry: Jill reported Sunday School has ended for this year. Gods Buddies will begin July 18th and will be on Wednesdays this summer. Rob and Jill have started working on preparation for the summer activity. Jill asked if it would be ok for the set they are making to stay up instead of trying to break it down each week. **Comments:** Jerry suggested contact should be made with the other church that uses our facility that it should not be touched. Scott interjected the fans had been left on. Father Tom will reach out to that pastor and cleaning staff to leave the set alone. Jill reported dinner would once again be given to the children. Paul Smith has volunteered to continue as our chef for the summer. The summer trip

this year will be August 23rd at Six Flags. Sunday School will resume after Labor Day. Anne will post it on the sign in front of the church.

Outreach: Clara reported Sandwich Thursday has begun. The turnout is greater than last year. Brittingham Produce would like to post something at their stand about it and Clara will provide a sign to them. There was a request from someone asking for help with their electric bill. Community Resource Center in Rehoboth should be able to help them. They will be referred to that center. Clara and Tom will be meeting to have the signatures on the account up dated. Sharon mentioned Stockings for Soldiers will begin in July. Material has been ordered. There will be at least two cutting sessions in July and possibly three. Sewing will begin in August.

Fellowship/Kitchen Teams: Sharon reported a new chairperson is needed. Should anyone have any ideas on who may be interested should reach out to Sharon.

Parish Communications: Father Tom reported things are going well thanks to Doug and Scott. Father Tom reminded everyone that anything that goes on our official webpage/Facebook will need to be approved by the Vestry. There was conversation in regards to the sign in front that it be changed to show the church information and remove the poster that is on the one side.

Property: Mike reported he and Sharon have met with the tenant in regards to the new lease on the rental house. It is requested the tenant now mail her rent to Mike's home rather than tape it on the door of the church. Parking was addressed and that she is not to use the lot when church or church activities are in session but to use the 4 parking spots allocated to her as the renter. Mike purchased a water pump to help with the water in the basement. Mike reported Jerry Sammons who works with Earl Grimes will replace the back storm door of the rental house as well as paint the door frame. The house also needs to be power washed.

Long Range Planning: Jerry asked if anyone had heard from Matt Dotterer which no one had so he will email him to find out about the plans for the new bathroom.

Landscaping: Scott reported on plant day and clean- up day. He came in under budget for the plants and mulch. Scott will be planning additional plant/clean up dates. Goal for the summer is to keep it kept up and looking nice. Anne asked if Scott thought they needed a new hose. The neighbors will be asked if we can use their faucet for watering.

Church Security and Safety: Mike reported Anne had been going around to ask about security to 6 historical churches. Anne reported none have back lit exit signs; some have small signs. Some have fire extinguishers. All safety systems of the 6 churches are in the parish halls. All of the churches have active parish halls. Even the churches that have experienced fires have not changed the architecture of the church by adding any of the modern electric systems. Mike reported the committee was waiting until Glen recovered from his surgery then will meet. Fire drills may be in the future as well as first aid. Mike would like someone from Red Cross to come out and talk about first aid. He is not sure about being AED or CPR certified within the church but the meeting to discuss is planned for the fall.

In-reach Ministry: Father Tom said he cannot say enough positive about this committee. The past month they have been very busy. We welcomed the Willis' new son. Food has been delivered to parishioners who are in need.

By-Laws: Jill reported the committee is very close to completing the by-laws. They have been completely rewritten. At the conclusion of the writing, copies will be dispersed to the vestry for approval.

Parish Hall: No report.

OLD BUSINESS

Outreach Chairperson name on the account: Satisfied earlier in the meeting.

Framing Easter Hangings: Scott reported Gary had researched frames and for the 14 hangings it would be \$625 to preserve them. Scott reported he and Gary worked to repair the hangings and prior to framing Gary would touch them up. Scott will continue to research before decisions are made.

NEW BUSINESS

Digital Organ Upgrade: Scott asked for questions from the demo. Scott passed out quotes for the upgrade and explained what each would cost us which he thought would be most economical. **Comments:** Jerry asked about the set-up. Will this have to be rebooted each time. Scott stated it was just like any other computers. You would come in and turn it on. Jerry asked if Safe Harbor used our organ and Father Tom did check with them and they do not, they only use the keyboard. There should be no issues with someone else using it. If someone did want to use it the computer can be disconnected and the organ would be as it is today. Jerry stated since it's all electronic there is no way to know how much life the processor has left since it is 20 years old. Scott reported with the new upgrade it will by-pass the organ as it is now and will be run through the computer. If the processor died the upgrade would still allow us to use the organ, without and the processor dies then there is no organ. Jerry asked if the power service was sufficient and Scott reported it is fine. Anne asked about warranties. The one in question is warranted for 2 years. During announcements, Sharon will let the congregation know if they wanted to donate towards it, it would be appreciated. Scott will be able to build what we need. Scott reported Brenda is excited about the upgrade. Jerry asked to save space could an IMAC be used. Scott proposed a MACPRO with a touchscreen. IMAC is not a touchscreen. The monitor will be put on an arm that can be off the side of the bench. Only parishioners sitting in the front by the organ may be able to see it. Jerry made a motion for the organ upgrade to be approved as written IBUILDMACS proposal, seconded by Anne Pratt. All were in favor.

Stump Removal: Mike reported he had talked with Ernie Fletcher about removing the stumps from the area next to the parking lot. Ernie Fletcher suggested planting grass seed once the stumps were ground down. Ernie priced the stump grinding for \$300. There are 12 stumps to be ground. Machine rental will be \$250 and \$50 for his labor. Mike made a motion for the stump removal in the parking lot, seconded by Scott. All were in favor.

St. John the Baptist Luncheon Celebration: Sharon reported that at the time this was on the agenda the thought was we may have to have the luncheon catered, however, parishioners have signed up to bring food. Father Tom talked about the church presenting Paula a gift in celebration of her ordination and a welcome into our parish. He suggested a Deacon stole as a gift for Paula. Father Tom passed a catalog around for all to see which stole he was referring to. In connection to the gift, Father Tom wanted us to know she comes to us at no cost. Father Tom is working on a letter of agreement that will be sent to the Bishop. Father Tom suggested a stipend to cover mileage and a yearly retreat. She will have a lot of duties along with Father Tom. Motion was made to purchase the Deacon stole at the discretion of Father Tom by Jerry, seconded by Mike. All in favor. Motion was made to pay Paula a stipend by Jerry and seconded by Mike. All were in favor.

Shed: Mike reported he had looked at prices of sheds from Lowes and Home Depot. Because storage for the church is an issue another shed is needed. **Comments:** Father Tom wants to make sure the new shed is big enough for future needs. Jerry suggests going to a pre-built shed business so we can get an idea of how big we would want and inquire on delivery and set-up. Father Tom wants to make sure it looks good. Tabled for now.

Black Top the Parking area on Wharton Street: WB Paving will be contracted to pave the area on Wharton Street. There is a rusty drum on the lot that is filled with cement that needs to be removed. Motion made by Mike to pay for the paving on Wharton Street, seconded by Anne. All were in favor.

Sharon asked for a vote for not having a vestry meeting in the summer. All were in favor. Sharon will also be calling a special meeting to approve the by-laws. More information will follow on when the meeting will be held.

Feedback from the congregation: None

Motion to Adjourn: Motion was made by Jerry and seconded by Mike to adjourn. All were in favor.

Meeting was adjourned at 9:15.

Respectfully submitted by Jill Malloy, Clerk of the Vestry